

**New Jersey Utility Authorities Joint Insurance Fund**  
9 Campus Drive, Suite 216  
Parsippany, NJ 07054  
Telephone (201) 881-7632 Fax (201) 881-7633

January 2, 2025

**MEMBER AUTHORITIES**  
**NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

Please be reminded that the annual Reorganization meeting of the New Jersey Utility Authorities Joint Insurance Fund will be held **Wednesday, January 22, 2025 at 10:30 a.m. at the Toms River MUA, Toms River, NJ.**

We would also like to remind you that this is the time to consider appointments or re-appointments of Fund Commissioners for the New Jersey Utility Authorities Joint Insurance Fund. Kindly check the status of your present appointee and advise the Fund of any changes as soon as possible.

In addition, please be advised that state statutes concerning joint insurance funds, P.L. 1993 Chapter 269 (N.J.S.A. 40A:10-36), requires that all member municipalities provide copies of their contracts with their risk managers to the state. In order to comply with this regulation, we ask that you forward us a copy of the agreement between your authority and risk management consultant and we will file for the JIF. A sample agreement is enclosed for your information.

In accordance with the Open Public Meetings Act, please post notice of this meeting on your municipality's public bulletin board.

Thank you for your immediate attention to these matters.

Very truly yours,  
NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND

*Karen A. Read*  
Karen A. Read, Senior Account Manager

cc: Fund Professionals  
Risk Management Consultants