



State of New Jersey

PHIL MURPHY
Governor

Division of Compliance Operations and Coordination
Bureau of Licensing & Registrations
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Trenton, NJ 08625-0420

RAY BUKOWSKI
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Lt. Governor

Requirements for Self-Generator Solid & Medical Waste Transporters

The New Jersey Department of Environmental Protection (NJDEP) requires ALL solid and medical waste transporters to register with the Department prior to picking up or disposing of waste in New Jersey. (see N.J.S.A. 13:1E-1 et. seq., N.J.A.C. 7:26G-7). A courtesy copy of New Jersey's waste regulations may be found at <http://www.nj.gov/dep/rules>

- Transporters hauling **self-generated waste** must complete the "AFFIDAVIT OF AN EXEMPT GENERATOR UNDER N.J.S.A. 13:1E-127g(1) through (7)" which must then be notarized and attached to the application. Alternatively you can be interviewed by an authorized county agency listed on the web site <http://www.nj.gov/dep/dshw/hwr/swcountyinterviewlist.pdf>
- Transporters hauling **waste generated by another person or business** are required to obtain an "A-901 License" and a Certificate of Public Convenience and Necessity ("CPCN"). Forms and information on these requirements may be downloaded from the Unit Resources dropdown link found at <http://www.nj.gov/dep/dshw/hwr/regislic/lru.htm>. For A-901 questions please contact the Office of the Attorney General at (609) 292-6018. For CPCN questions please contact NJDEP's Economic Regulation Unit at 609-984-6985. Note: An A901 licensed transporter cannot apply to become self-generator unless they first surrender their A901 license and CPCN.
- Pursuant to N.J.S.A. 54:50-24 et seq. your information will be shared with the Division of Taxation who will verify all tax issues are resolved as detailed in attached letter from their agency. **Your application will not be processed until we receive such clearance.**
- The Division of Consumer Affairs requires Home Improvement Contractors and landscapers who offer services to the general public generating are required to register with their agency. You must include a copy of your DCA registration card with your application. Furthermore, plumbing and electrical contractors must attach a copy of their respective certifications/licenses. **Failure to include required registration, certification and/or license will result in your application being returned.**
- Vehicles must be registered as "Commercial" with the motor vehicle agency. **Passenger ("Pass") or Passenger-Commercial ("Pass-Com") vehicle registrations are not acceptable and your application will be returned.**

If your application package is approved and deemed administratively complete, it will be processed and entered into the NJDEP computer system. Subsequently a bill will be sent to you from the Department of Treasury which can be paid online or you can mail them a check. The decals will not be mailed until this bill has been paid in full. Be advised this process may take up to 8-10 weeks and you cannot legally transport waste until you have received your decal(s) and affixed them to your equipment.

If your application package is not approved or is submitted incompletely, NJDEP will mail you a Notice of Deficiency listing the missing items or requesting that you schedule a face-to-face interview at NJDEP.

If you have any questions please call 609-292-7081. You can also obtain additional information at the web site <http://www.nj.gov/dep/dshw/hwr/regislic/lru.htm>.

DO NOT SUBMIT PAYMENT AT THIS TIME

You will be mailed a bill (invoice) automatically from the Department of the Treasury's Revenue Office. Upon receipt of your invoice, you can go online at <http://www.nj.gov/dep/online/> and pay with e-check, credit card or mail payment directly to **REVENUE** at the address listed on the invoice. NJDEP will then mail your decals.

**FEE CHART - AMOUNT YOU WILL BE BILLED:
DO NOT SEND PAYMENT**

VEHICLE TYPES	Letter	Date Issued: 5/1/2017- 4/30/2018	Date Issued: 5/1/2018- 6/30/2019	Medical Waste Transporters(Med/Waste) Only		
SW Single Unit	S	\$100	\$50	A-901 Licensed Medical Waste Transporter Fee	\$7,900	\$3,950
SW Cab <i>(will not hold waste)</i>	M	\$40	\$20	A-901 Exempt Medical Waste Transporter Fee	\$1,300	\$650
SW Trailer	T	\$60	\$30	A-901 Exempt Medical Waste Transporter Fee Radiopharmaceuticals Only	\$400	\$200
SW Container	C	\$60	\$30			

EQUIPMENT: Please list below each piece of equipment to be used for transporting waste. For all such equipment (except containers) YOU MUST INCLUDE A COPY OF **MOTOR VEHICLE REGISTRATION AND PROOF OF INSURANCE**

Passenger or Pass-Comm vehicle registrations are not acceptable.

- **VIN** - Vehicle Identification Number as it appears on the Motor Vehicle registration
- **OVERNIGHT ADDRESS** - where vehicle is parked overnight
- **STATE** – which issued motor vehicle registration
- **LICENSE PLATE NO.** – Permanent License Plate Number
- **VEHICLE TYPE*** **S** = Solid Waste Single Unit
M = Solid Waste Cab
T = Solid Waste Trailer
C = Solid Waste Container
- ***EQUIPMENT LEASED? If Yes, attach Lease Agreement & Lease Certification**

	Vehicle Type * (Circle Letter)	License Plate #	State	Leased YES* or NO (Circle Answer)	DEP USE ONLY DECAL #
VIN: OVERNIGHT ADDRESS (Where vehicle can be inspected, NO PO Boxes):	S M T			Yes No	
VIN: OVERNIGHT ADDRESS (Where vehicle can be inspected, NO PO Boxes):	S M T			Yes No	
VIN: OVERNIGHT ADDRESS (Where vehicle can be inspected, NO PO Boxes):	S M T			Yes No	
VIN: OVERNIGHT ADDRESS (Where vehicle can be inspected, NO PO Boxes):	S M T			Yes No	
VIN: OVERNIGHT ADDRESS (Where vehicle can be inspected, NO PO Boxes):	S M T			Yes No	
VIN: OVERNIGHT ADDRESS (Where vehicle can be inspected, NO PO Boxes):	S M T			Yes No	
VIN: OVERNIGHT ADDRESS (Where vehicle can be inspected, NO PO Boxes):	S M T			Yes No	
Quantity of Container Decals Needed: _____	XX	XXXXXXXX	XXXXXX	YES OR NO	

EQUIPMENT TOTALS: SINGLE (S): _____ CAB (M): _____ TRAILER (T): _____ CONTAINER (C): _____

**STATE OF NEW JERSEY - DEPARTMENT OF ENVIRONMENTAL PROTECTION
AFFIDAVIT OF AN EXEMPT GENERATOR UNDER N.J.S.A. 13:1E-127g(1) through (7)**

I, the undersigned, am the duly authorized representative of _____ an applicant for a solid waste registration from the New Jersey Department of Environmental Protection. I hereby certify that the applicant named above is EXEMPT from the requirement to submit a disclosure statement for the following reason(s):

- [] **Self-Generator** - The application is solely for the collection, transportation, treatment, storage or disposal of solid waste generated by the applicant who is **NOT** a commercial waste business.
- [] **Medical Waste GENERATOR** - The application is for generating any regulated medical waste for the treatment or disposal of Regulated medical waste at any non-commercial* incinerator or noncommercial facility in New Jersey that accepts regulated medical waste for disposal.
(*Non-commercial means facility only treats waste generated by its own operation – not from outside companies or facilities.)

Please provide a brief description of the services offered by your company and describe what types of waste are generated and how (Please PRINT and write clearly in the spaces below):

Please identify all other licenses, authorities, permits or approvals to transport waste in other states:

I certify that waste generated by my business is completely self-generated. **I certify that I shall not receive nor transport waste from third parties.** I hereby swear (or affirm) that the statements, brief description and attached interview notes made and answered by me are true. I am aware that if any of these statements and brief description made by me is willfully false, then I am subject to criminal prosecution for false swearing; and that filing a fraudulent affidavit could result in the assessment of civil penalties of not less than \$40,000 or more than \$50,000.

Print Name & Title as the Company Official	Signature	Date	Telephone Number
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State of _____ County of _____ Sworn to and subscribed before me this _____ day of _____ 20____ _____ Print Name of Notary Public or Attesting County Officer _____ Signature of Notary Public or Attesting County Officer _____

Notary Stamp Below

**MANDATORY
PROOF OF INSURANCE AND AUTHORITY TO OPERATE**

Registered Non-Government NJDEP Transporters must have the authority to operate as a transporter on the public highways and meet any applicable State or Federal Insurance requirements. In addition, pursuant to N.J.A.C. 7:26.3.2(l) permittees, licensees and exempt transporters shall, for purposes of solid waste activities and to the extent provided for under New Jersey law, be responsible for the actions and omissions of their lessors and their vehicle operators.

1. INTERSTATE SOLID WASTE TRANSPORTERS POSSESSING A CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY: Provide a copy of your MCS-90 or MCS-82.

Pursuant to N.J.A.C. 7:26H-1.21 (evidence of insurance), Any utility engaged in solid waste collection or solid waste disposal shall file with the Department evidence of insurance or self-insurance, which certificate shall be in a form prescribed by the Department.

2. All other SOLID WASTE TRANSPORTERS: Provide a copy of your Insurance Card, MCS-90, or MCS-82 (listing your company with vehicle information), or a Certificate of Insurance (listing your company as insured with the vehicle info or the phrase, "any vehicle").

Pursuant to N.J.A.C. 7:26 3.2(a)6, registered Transporters must comply with NJMVC rules and regulations.

NOTE: Insurance cards or certificates of insurance will only be accepted from "intrastate" only, transporters.

Additional Information & Guidance for Acceptable Proof of Insurance:

The Federal Motor Carrier Safety Administration (FMCSA) has web sites to provide guidance in regards to minimum levels of financial responsibility for motor carriers. Their home page can be located at: <http://www.fmcsa.dot.gov/>

For specific motor carrier questions you can contact the FMCSA at:

<http://www.fmcsa.dot.gov/about/contact/who-to-contact/contactus.htm>

<http://www.fmcsa.dot.gov/about/contact/offices/displayfieldroster.asp>

For Hazardous Waste and Interstate Solid Waste Transporters

Question: Is the financial responsibility requirement met when an owner-operator (lessor) provides the motor carrier (lessee) a copy of the policy and Form MCS-90 where the carrier is named as an additional insured to the policy (Form MCS-90)?

Answer: *Guidance:* No. The motor carrier has the responsibility to obtain the proper financial responsibility levels.

<http://www.fmcsa.dot.gov/rules-regulations/administration/fmcsr/fmcsrruletext.asp?chunkKey=0901633480023256>

Question: What is the difference between interstate commerce and intrastate commerce?

Answer: Interstate commerce is trade, traffic, or transportation involving the crossing of a State boundary. **Either the vehicle, its passengers, or cargo must cross a State boundary, or there must be the intent to cross a State boundary** to be considered an interstate carrier. Intrastate commerce is trade, traffic, or transportation within a single State.

<http://www.fmcsa.dot.gov/about/other/faq/faqs.asp#name2>

This material is abbreviated and being supplied for informational purposes only. You are still obliged to exercise due diligence and are responsible to meet any and all applicable rules and regulations of the appropriate governmental agencies. For example as a registered FMCSA Motor Carrier, leases supplied to the NJDEP may also be subject to Federal Leasing requirements under 49 CFR Part 376.

As a NJDEP Registered Transporter you are responsible for the actions and omissions of all vehicles operated under your exclusive use, possession, and control. Insurance to protect the public and provide for environmental restoration in the event of an accident is required under New Jersey regulations.

Be advised that the New Jersey Department of Environmental Protection may contact your insurance company to confirm liability coverage.



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF TAXATION
P.O. BOX 272
TRENTON, NJ 08695

The New Jersey Division of Taxation (Taxation) will review your State tax account as part of the New Jersey Department of Environmental Protection (NJDEP) application.

Taxation must issue a clearance to NJDEP in order for your application to be processed.

What do you need to know?

1. Your business must be registered with the NJ Division of Revenue (NJDOR).
2. Your business must be registered for employer tax purposes with Taxation (employer withholding tax, Unemployment/Disability, Sales & Use tax, etc.), if applicable.
3. Corporate charters must be in good standing, if applicable.
4. Waste hauling is subject to Sales Tax in New Jersey.

What should you do?

1. Make sure your business is registered with the NJDOR. Visit NJDOR's website at: <http://www.nj.gov/treasury/revenue/busregcert.shtml>
2. Make sure your business is registered for all applicable NJ employer taxes by visiting NJDOR's website at: https://www.state.nj.us/cgi-bin/treasury/revenue/dcr/reg/sos_dcrnew01_page1.cgi
3. Make sure corporate charter is in good standing (if applicable). Visit NJDOR's website at: <http://www.state.nj.us/treasury/revenue/standcert.shtml>
4. Make sure your business is registered for Sales and Use tax for waste hauling by completing [FORM NJ-REG](#) or updating your registration on NJDOR's website at: https://www16.state.nj.us/TYTR_REGC/jsp/OwnershipLogin.jsp
5. Make sure your business is current on all State tax filings and payments. Visit https://www1.state.nj.us/TYTR_TaxDebts/JSP/LoginType.jsp to see if your business has any outstanding liabilities. To file and pay State taxes, visit <http://www.state.nj.us/treasury/taxation/online.shtml>

Have questions?

We are here to help!

1. Registration questions: visit the Division of Revenue and Enterprise Services website at: <http://www.state.nj.us/treasury/revenue/gettingregistered.shtml> or call Client Services at (609) 292-9292.
2. NJDEP application or processing questions: contact DEP at (609) 292-7081.
3. Tax questions: email the Division of Taxation at: BusinessAssistanceTC.Taxation@treas.nj.gov

Need more information on Sales and Use tax for waste hauling?

<http://www.state.nj.us/treasury/taxation/>

<http://www.state.nj.us/treasury/taxation/pdf/pubs/stn/fall00.pdf> (page 5)

<http://www.state.nj.us/treasury/taxation/pdf/pubs/sales/su4.pdf> (page 17-18)

**Initial Application to Become a Registered
Self-Generator Solid Waste and/or Medical Waste Transporter
Checklist**

Company Name: _____

- Solid & Medical Waste Initial Application:** Accurately completed and Signed Original form (2 Pages)
- Affidavit – Notarized and sign original form**
- Insurance:** VALID copies of applicable insurance information *FOR ALL VEHICLES*
 - Valid Motor Vehicle Insurance Card**
Do you travel Interstate: if Yes: Please supply: MCS-90 or MCS-82
- Motor Vehicle Registration(s):** VALID copies *FOR ALL VEHICLES*
Motor Vehicle registration must indicate that the vehicle is registered as Commercial and display the name of the NJDEP registrant (e.g. your company). **Passenger (“Pass”) or Passenger-Commercial (“Pass-Com”) vehicle registrations are not acceptable.** For all equipment not registered under the name of the NJDEP registrant or for any lease equipment, see next requirement under LEASED VEHICLES
- LEASED VEHICLES You must submit both:**
 - Copy of **written lease agreement AND**
 - Original **Revised NJDEP Lease Certification** for ALL leased vehicles
See: <http://www.nj.gov/dep/dshw/hwr/2015-2017leasepackage.pdf>
- HOME IMPROVEMENT CONTRACTOR: must include** a copy of the Division of Consumer Affairs Home Improvement Contractors registration card. Plumbing and Electrical Contractors may attach a copy of their respective certifications/licenses.
- DEMOLITION:** a copy of the “Certificate of Liability” insurance for the BUSINESS **and** a valid copy of a bid or contract for demolition.
- NEW HOME BUILDER: must include** a copy of the Department. of Community Affairs new home builder registration card.
- OIL TANK REMOVAL: must include** a copy of the Department of Environmental Protection’s tank remediation approval letter.
- ASBESTOS – must include** a copy of the Department of Labor’s asbestos abatement/remediation approval letter.
- This COMPLETED Checklist**

Please **MAIL** the **original** application, questionnaires and notarized affidavit along with **legible copies** of all required documentation listed above to:

**New Jersey Department of Environmental Protection
Division of Compliance Operations and Coordination
Bureau of Licensing & Registrations
9 Ewing Street, Mail Code 09-01
Trenton, NJ 08625-0420**

DO NOT E-MAIL, FAX OR HAND-DELIVER APPLICATION